



CITY OF JERSEY VILLAGE, TEXAS

GOLF COURSE ADVISORY COMMITTEE NOTICE OF A MEETING

November 12, 2024 at 5:30PM.
Jersey Meadow Golf Course Clubhouse
8502 Rio Grande St. Jersey Village, TX 77040

AGENDA

1. **Call to Order**
2. **Approve Minutes from 9-9-24**
3. **Citizen Comments**

Any person who desires to address the Golf Course Advisory Committee regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and Committee Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments.

4. **Items for Individual Consideration**

- a. Old Business
- b. New Clubhouse; Convention Center Update
- c. Grand Opening November 22nd

5. **Staff Briefings**

- a. Golf Course Operations Report - *Matt Jones*
- b. Golf Course Maintenance Report – *Wade Warms*

6. **Future Agenda Item Request**

7. **Next Meeting Date:**
January 13, 2025

8. **Adjournment**

I, Maria Thorne, Parks and Recreation Administrative Assistant, City of Jersey Village, do hereby certify that the foregoing notice was posted in a place convenient to the general public at City Hall on the 5th of November 2024 at 5:00pm.

Maria Thorne,
Parks and Recreation Administrative Assistant

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the Parks Administrative Secretary by calling 713-466-2174 forty-eight (48) hours prior to the meetings.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

Notice removed on _____

**GOLF COURSE ADVISORY COMMITTEE
MINUTES OF MEETING
September 9, 2024**

1. Call to Order & Attendance

Meeting was called to order at 5:30 pm by Greg Fair.

Daniel Alvarado	<i>present</i>	Kevin Ross	
Greg Fair	<i>present</i>	Sheri Sheppard	
Jane Arnett		Matt Jones	<i>present</i>
David L. Lock	<i>present</i>	Wade Warms	<i>present</i>
Ronald Schielke	<i>present</i>	Robert Basford	
Ceri Davies		Maria Thorne	<i>present</i>

2. Approval of the 7-16-24 meeting minutes

A motion was made to approve the minutes by Ron and was seconded by Ronald.

3. Citizen Comments

Nelson Farmer, who resides near the 3rd hole, shared his long-time connection to the area and his regular golf outings with friends. He noted that while his group plays at other courses, they consider this one their "home" course and appreciate recent improvements. Nelson attended to learn more about future plans for the course and commended staff and the committee for their efforts.

4. Items for individual consideration

a. Old business

None

b. New Clubhouse/Convention Center update

Clubhouse Completion Timeline: Expected in 8 weeks, aiming for completion before Thanksgiving if progress remains steady.

Construction Status: Roof installation to be completed in 2-3 days; interior framing, plumbing, and electrical work are ongoing.

Steel Reinforcement: Reinforcement of old steel was finished two weeks ago, keeping the project on track.

Operations and Management: Isaac from the city will manage non-golf-related events, while all golf-related events remain under current staff's purview.

Booking and Catering: Clubhouse can be booked for events via the website. Little Meadow will serve as the exclusive caterer, although external caterers are permitted with a fee. All alcohol must be sourced through Little Meadow.

New Facilities: Includes a catering kitchen, outdoor pavilion, and covered walkway. Outdoor seating area can accommodate up to 100 guests and may serve as an event overflow area.

Tuesday Course Maintenance: Proposal to open the course on maintenance Tuesdays after morning work, maximizing revenue without compromising maintenance. Senior association may be moved to Mondays or Wednesdays to accommodate this change.

c. Closed for maintenance Tuesdays-

The golf course has been closed on Tuesdays for maintenance over the past two years, which has significantly improved its quality. Maintenance crews can complete all necessary work in about seven hours, which has led to a proposal to keep maintenance on Tuesdays but open the course at 11 a.m. once the work is done. This adjustment, however, poses a challenge for the Senior Golf Association (SGA), which currently plays on Tuesdays and has expressed some resistance to changing their playday. Alternatively, the Ladies Golf Association (LGA) plays on Mondays, starting at 9 a.m., which might offer a solution if the groups are open to rescheduling. Additionally, implementing this change could help reduce overtime costs. Committee members are generally in favor of the proposal, with a review of new contracts expected at the end of the year.

5. Staff briefings

a. Golf Course Operations Report – Matt Jones

August was a record-breaking month, with revenues exceeding the previous best August by \$40,000. New golfers have shown resilience to the summer heat, and the income per round has been notably high. The hitting bays have also performed well, hosting several birthday parties and team-building events. The club has introduced a new promotion tied to football season, offering a four-hour bay rental with golf for \$100, where guests can watch any game they choose. Tournament requests are increasing, with larger events expected soon. Meanwhile, bridge construction is ongoing, and bollard designs are underway with public works to ensure safety. Once complete, the bridge will prioritize parking and pedestrian access before allowing golf carts. Some lakes on the course have significant algae growth, but overall, the course conditions have greatly improved. TVs damaged by the hurricane have arrived and will be replaced shortly. Additionally, the new golf carts have left a positive impression on members.

b. Golf Course Maintenance Report – Wade Warms

Recent drainage work has significantly improved the greens, and the team feels optimistic as they head into fall. This year, more funds were allocated to fertilizer, resulting in healthy fairways, though some fertilizer may be contributing to algae blooms in the ponds. The lakes, which are too shallow, are currently undergoing evaluations for maintenance, with bids being collected. As part of the Berm Project, one lake (#5) has already been improved. Plans are also underway to possibly stock certain lakes with algae-eating fish, pending permit approvals. According to Chet Williams, lakes should ideally be six to eight feet deep to reduce algae and weed issues. The course has ordered covers to protect greens from frost, although logistics still need to be worked out. Additionally, there are plans to replant trees in the fall.

6. Future agenda items request

7. Next Meeting Date:

November 12th Tuesday

8. Adjournment

A motion was made to adjourn meeting by Ron and was seconded by David. The meeting ended at 6:26 pm.



Jersey Village, TX

Golf Course Monthly Financial Statements

Group Summary

For Fiscal: 2024-2025 Period Ending: 10/31/2024

Category...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 11 - GOLF COURSE FUND						
Department: 80 - REVENUES						
85 - FEE & CHARGES FOR SERVICE	2,805,000.00	2,805,000.00	252,440.84	252,440.84	-2,552,559.16	9.00%
96 - INTEREST EARNED	6,000.00	6,000.00	1,064.55	1,064.55	-4,935.45	17.74%
98 - MISCELLANEOUS REVENUE	0.00	0.00	834.15	834.15	834.15	0.00%
Department: 80 - REVENUES Total:	2,811,000.00	2,811,000.00	254,339.54	254,339.54	-2,556,660.46	9.05%
Department: 81 - CLUB HOUSE						
30 - SALARIES, WAGES, & BENEFITS	753,895.99	753,895.99	46,670.94	46,670.94	707,225.05	6.19%
34 - COST OF SALES	214,300.00	214,300.00	1,661.78	1,661.78	212,638.22	0.78%
35 - SUPPLIES	17,600.00	17,600.00	0.00	0.00	17,600.00	0.00%
45 - MAINTENANCE	9,750.00	9,750.00	0.00	0.00	9,750.00	0.00%
50 - SERVICES	48,930.00	48,930.00	1,736.42	1,736.42	47,193.58	3.55%
54 - SUNDRY	80,400.00	80,400.00	7,485.61	7,485.61	72,914.39	9.31%
55 - PROFESSIONAL SERVICES	4,400.00	4,400.00	0.00	0.00	4,400.00	0.00%
60 - OTHER SERVICES	35,000.00	35,000.00	41,434.44	41,434.44	-6,434.44	118.38%
97 - INTERFUND ACTIVITY	5,250.00	5,250.00	0.00	0.00	5,250.00	0.00%
Department: 81 - CLUB HOUSE Total:	1,169,525.99	1,169,525.99	98,989.19	98,989.19	1,070,536.80	8.46%
Department: 82 - COURSE MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	662,181.65	662,181.65	35,995.96	35,995.96	626,185.69	5.44%
35 - SUPPLIES	193,200.00	193,200.00	49,961.53	49,961.53	143,238.47	25.86%
40 - MAINTENANCE--BLDGS, STRUC	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
45 - MAINTENANCE	53,000.00	53,000.00	-6,519.90	-6,519.90	59,519.90	-12.30%
50 - SERVICES	8,280.00	8,280.00	258.00	258.00	8,022.00	3.12%
54 - SUNDRY	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00%
55 - PROFESSIONAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
97 - INTERFUND ACTIVITY	1,775.00	1,775.00	0.00	0.00	1,775.00	0.00%
Department: 82 - COURSE MAINTENANCE Total:	935,936.65	935,936.65	79,695.59	79,695.59	856,241.06	8.52%
Department: 83 - BUILDING MAINTENANCE						
35 - SUPPLIES	15,600.00	15,600.00	0.00	0.00	15,600.00	0.00%
40 - MAINTENANCE--BLDGS, STRUC	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
45 - MAINTENANCE	2,500.00	2,500.00	634.35	634.35	1,865.65	25.37%
50 - SERVICES	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
55 - PROFESSIONAL SERVICES	5,000.00	5,000.00	220.00	220.00	4,780.00	4.40%
Department: 83 - BUILDING MAINTENANCE Total:	73,100.00	73,100.00	854.35	854.35	72,245.65	1.17%
Department: 87 - GC CAPITAL IMPROVEMENT						
70 - CAPITAL IMPROVEMENTS	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00%
Department: 87 - GC CAPITAL IMPROVEMENT Total:	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE						
30 - SALARIES, WAGES, & BENEFITS	77,532.23	77,532.23	6,603.07	6,603.07	70,929.16	8.52%
35 - SUPPLIES	28,650.00	28,650.00	528.30	528.30	28,121.70	1.84%
45 - MAINTENANCE	13,000.00	13,000.00	239.42	239.42	12,760.58	1.84%
50 - SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
97 - INTERFUND ACTIVITY	357,480.00	357,480.00	0.00	0.00	357,480.00	0.00%
Department: 88 - EQUIPMENT MAINTENANCE Total:	477,662.23	477,662.23	7,370.79	7,370.79	470,291.44	1.54%
Fund: 11 - GOLF COURSE FUND Surplus (Deficit):	34,775.13	34,775.13	67,429.62	67,429.62	32,654.49	193.90%
Report Surplus (Deficit):	34,775.13	34,775.13	67,429.62	67,429.62	32,654.49	193.90%

FY 2023-2024	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals	
Rounds played	3180	3018	3388	2001	2867	3616	2572	3540	3624	3163	3870	3553	38392	
Tournament Rounds	568	471	407	347	466	669	462	350	397	267	411	498	5313	
Range buckets	1728	1719	2047	1266	1674	2566	1692	1770	2030	1420	1808	2096	21816	
Unearned Revenue	1,301.69	2,623.00	8,415.01	10,007.07	6,510.73	17,186.75	3,403.98	3,247.69	6,095.69	5,000.85	4,597.41	7,490.83	75,880.70	
All Memberships	2,362.00	2,746.00	1,801.00	5,326.00	7,961.00	4,478.00	3,653.00	5,555.00	10,117.00	3,300.00	4,140.00	8,226.00	59,665.00	
Green Fees	132,343.05	127,127.34	158,966.88	89,616.61	117,906.36	153,712.92	91,783.50	126,916.91	156,164.12	132,659.86	166,785.57	156,548.68	1,610,531.80	
Tournament Fees	23,528.02	16,529.72	16,567.16	11,641.68	15,841.84	25,971.93	16,955.40	11,440.18	17,030.66	8,623.89	15,820.74	20,954.00	200,905.22	
Virtual Meadow							1,465.00	8,560.00	7,336.98	8,377.33	9,093.00	4,758.48	39,590.79	
Range Fees	16,906.25	16,433.10	23,923.16	10,206.07	15,714.95	24,547.05	17,928.61	17,380.73	18,844.78	13,075.93	14,821.79	16,931.81	206,714.23	
Club Rental	840.00	1075.00	1,295.00	1,020.00	501.00	1,400.00	565.00	1,355.00	1,315.00	794.62	720.00	1,015.00	11,895.62	
Sales of Merchandise	20,282.74	15,410.33	31,061.71	13,669.23	27,779.48	16,475.96	12,955.61	25,584.10	30,467.18	18,697.20	21,796.14	22,064.05	256,243.73	
Concession Fees	6,342.55	5,162.27	5,021.42	2,746.04	3,417.56	4,349.94	6,089.56	7,878.68	7,395.16	6,421.38	6,993.43	6,922.91	68,740.90	
Miscellaneous Fees	762.50	820.00	1,095.00	6,120.00	2,435.00	4,172.00	1,180.00	960.00	978.00	1,125.00	1,005.00	1,070.00	21,722.50	
Total Income	204,668.80	187,926.76	248,146.34	150,352.70	198,067.92	252,294.55	155,979.66	208,878.29	255,744.57	198,076.06	245,773.08	245,981.76	2,551,890.49	
Weather Totals	1RO/4WD/ 2CM	1RO/3WD/1CM/1H	1RO/1WD/1CM/1H	1RO/5WD/2CM	1RO/2WD/2CM	1RO/2WD/2CM	2WD/2CM/9CD	2RO/7WD/2CM	2WD/2CM	5RO/4WD/2CM	3WD/2CM	2CM	1RO/4WD/2CM	
Income Per Round	\$53.63	\$52.32	\$62.70	\$57.50	\$55.08	\$53.82	\$49.08	\$51.43	\$59.57	\$55.33	\$55.37	\$56.84	\$55.29	

FY 2022-2023													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3525	2396	3043	2687	3141	3686	3805	3863	4334	4511	3457	3090	41538
Tournament Rounds	682	366	247	311	299	718	643	668	393	209	370	415	5321
Range buckets	2573	1634	1788	1753	2063	2351	2464	2471	2207	2024	1089	1750	24167
Unearned Revenue	1,112.70	1808.63	2089.79	320.02	5242.79	1010.24	3,556.28	1,196.52	4,271.05	2,422.57	3,804.05	3,107.62	29942.26
All Memberships	2,135.00	2,663.00	2,708.00	4,720.00	5,174.00	4,092.00	5,352.00	5,163.00	6,264.00	3,117.00	2,205.00	9,162.00	52,755.00
Green Fees	132,827.83	85,068.15	114,137.60	100,838.30	114,018.33	133,583.65	150,038.12	142,255.19	162,288.10	173,052.23	127,240.58	126,459.64	1,561,807.72
Tournament Fees	27,603.64	18,633.12	8,610.20	11,713.18	8,728.88	29,476.65	24,806.13	27,846.52	15,530.92	7,226.92	10,638.80	15,773.00	206,587.96
Range Fees	21,149.70	12,968.55	16,290.93	15,615.13	19,292.54	21,296.22	22,857.86	22,393.52	20,051.46	20,323.75	8,824.11	16,261.35	217,325.12
Club Rental	1,155.00	560.00	840.00	700.00	525.00	1,175.00	945.00	1,510.00	665.00	1,275.00	1,070.00	700.00	11,120.00
Sales of Merchandise	21,801.26	14,114.20	23,038.21	14,016.70	18,125.68	24,085.27	25,060.51	24,741.47	33,039.05	26,249.43	24,629.40	20,525.33	269,426.51
Concession Fees	7,376.22	4,725.66	4,660.36	4,660.10	4,674.17	7,290.75	7,154.99	6,990.82	7,614.92	6,925.69	4,333.40	4,978.02	71,385.10
Miscellaneous Fees	1,185.00	510.00	1,330.00	4,908.00	2,010.00	5,690.00	1,290.00	1,230.00	2,095.00	3,114.00	1,412.50	635.00	25,409.50
Total Income	216,346.35	141,051.31	173,705.09	157,491.43	177,791.39	227,699.78	241,060.89	233,327.04	251,819.50	243,706.59	184,157.84	197,601.96	2,445,759.17
Weather Totals	2W/2CM	4RO/6WD/1CM/1H	3RO/5WD/1C M/1H	8RO/7WD/	2RO/12WD/1 CM	1WD/1CM	2RO/2WD/2CM	3RO/2WD/2CM	2CM	2CM	2CM	2CM	7RO/13W/4CM/2H
Income Per Round	\$50.65	\$49.45	\$51.34	\$50.85	\$48.66	\$50.54	\$52.19	\$50.09	\$51.04	\$50.46	\$46.55	\$52.88	\$50.43

FY 2021-2022													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2397	2623	3906	2991	2480	3650	4267	4246	4035	4380	3415	3471	41861
Tournament Rounds	372	478	179	385	360	528	803	437	397	264	320	447	4970
Range buckets	1585	1715	1766	1750	1590	2184	2801	1915	2014	1976	1721	2070	23087
Unearned Revenue	(556.33)	514.85	-5949.83	1,720.67	1612.93	-274.22	-575.20	58.13	538.58	-4,859.49	344.70	356.80	-7068.41
All Memberships	2,549.04	1,542.74	5,865.67	3,997.46	3,767.58	3,141.31	3,663.03	1,891.30	7,780.17	2,813.16	4,790.16	6,829.74	48,631.36
Green Fees	65,544.86	78,370.08	124,320.31	100,457.95	81,773.18	126,316.61	153,285.75	153,551.91	145,932.85	171,330.00	124,186.22	126,516.95	1,451,586.67
Tournament Fees	10,948.44	13,288.54	4,891.74	12,613.60	12,335.54	18,762.63	35,021.54	14,233.05	13,847.52	8,068.96	10,794.64	16,131.63	170,937.83
Range Fees	14,489.57	14,786.57	16,660.55	13,857.89	14,225.30	19,619.82	22,168.32	16,538.79	16,676.60	17,234.86	13,717.04	17,789.95	197,765.26
Club Rental	570.00	550.00	750.00	470.00	575.00	1,065.00	1,245.00	1,405.00	765.00	1,180.00	700.00	805.00	10,080.00
Sales of Merchandise	17,121.81	19,125.27	28,937.12	16,692.98	12,081.97	24,827.62	22,286.23	34,034.97	30,282.60	29,456.16	24,641.63	24,047.00	283,535.36
Concession Fees	4,234.29	4,478.32	4,472.80	3,616.67	3,428.00	5,717.07	7,183.73	6,065.59	6,009.66	6,473.69	5,195.28	6,061.12	62,936.22
Miscellaneous Fees	745.00	572.50	1,227.50	4,620.00	2,122.50	3,080.00	1,090.00	797.50	945.00	1,382.50	1,135.00	1,085.00	18,802.50
Total Income	115,646.68	133,228.87	181,175.86	158,047.22	131,922.00	202,255.84	245,368.40	228,576.24	222,777.98	233,079.84	185,504.67	199,623.19	2,237,206.79
Weather Totals		3RO/3W/1H	1RO/4WD/1H	4RO/5WD	3RO/9W	2RO/3WD/1CM	3WD/1CM	2WD/3CM	2CM	2CM		2W/2CM	
Income Per Round	\$41.05	\$42.30	\$44.37	\$45.12	\$44.56	\$47.72	\$47.79	\$48.39	\$48.39	\$50.63	\$48.29	\$49.12	\$46.88